



**Third Preparatory Committee Meeting
for the sixth Meeting of the Conference of the Parties (COP6) to the Tehran Convention
10 – 11 November 2015, Baku, Azerbaijan**

PROVISIONAL ANNOTATED AGENDA

Tuesday, 10 November 2015

10:00 - 10:15 - Registration and opening of the meeting

- Adoption of the agenda

10:15 - 11:30 - Location, staffing and arrangements of the Secretariat

Azerbaijan will inform the meeting of the host country arrangements for the Convention Secretariat. Several rounds of negotiation have taken place on the host country agreement. Participating were representatives of the host country Azerbaijan and UNEP including the Tehran Convention (interim) Secretariat (TCIS). The text of the agreement including remaining points where agreement has not been reached, if any, will be shared with the representatives of the Contracting Parties. Their comments and remarks will be taken into account in the finalization of the agreement, as appropriate, which is expected to be signed by the time of COP6.

The recruitment process of the P5 (Executive Secretary) is at the final stage. UN procedures have been followed and the current Chair of the COP Turkmenistan has participated as observer of the recruitment panel. UNEP will inform about the state of affairs.

The newly appointed Executive Secretary will be fully involved in the recruitment process of the other UNEP staff in the Convention Secretariat. As indicated in Annex I of the proposed 2016-2017 Programme of Work, a large part of the staff positions will have to be filled through secondments. UNEP will inform the meeting about the state of recruitment of the P2 and offers and procedures for the secondment of staff to the Secretariat by the Contracting Parties.

The meeting is requested to consider and agree on para. 1 of the Ministerial Statement (TC/COP6/...).

11:30– 12:00 - *Coffee break*

12:00 – 12.15 - Terms of Reference for the NCLOs

The meeting is requested to consider and agree on the proposals in the Note by the Secretariat on the Terms of Reference and arrangements for National Convention Liaison Officers (TC/COP6/...), including on para. 17 of the

Ministerial Statement (TC/COP6/...).

12:15 - 12:30 - Status of signing and ratification of the Moscow and Ashgabat Protocols

The (interim) Secretariat will provide an overview and Parties will inform about the status of signing and/or ratification of the Moscow and Ashgabat Protocols.

The meeting is requested to consider and agree on paras. 7 and 8 of the Ministerial Statement (TC/COP6/...).

12:30 - 13:00 - Ratification and implementation of the Aktau Protocol

Kazakhstan will inform about the status of ratification of the Aktau Protocol.

I.R. of Iran will inform about the proposal to host a Workshop on Oil Spill Prevention.

The (interim) Secretariat will inform about the status of the Aktau Protocol Regional Plan and its Annexes.

The (interim) Secretariat will inform about the status of the updating of the Strategy paper on the engagement of the private sector in the Convention process, including the preparation of a list/work plan/statement of principles for cooperation with the private sector.

The (interim) Secretariat/Kazakhstan will inform and make proposals as to the dates, agenda, participation and financing of a Meeting in Aktau to celebrate the entry into force of the Aktau Protocol, review its implementation plan and conclude and agree on a format for collaboration with the private sector, in particular the oil and gas industry.

The meeting is requested to consider and agree on paras. 4, 5 and 6 of the Ministerial Statement (TC/COP6/...).

13:00 – 14:30 - *Lunch break*

14:30 – 16:00 - EIA Protocol: Discussion of the proposals of Turkmenistan

The meeting is requested to consider and reach an agreement on the proposals of Turkmenistan in document TC/COP5/4 Rev.1, taking into account the advisory opinion of the Secretariat of the Espoo Convention (TC/COP6/INF ...), including on para. 9 of the Ministerial Statement (TC/COP6/...).

The meeting is requested to consider and agree on para. 9 of the Ministerial Statement (TC/COP6/...).

16:00 - 16:30 - *Coffee break*

16:30 - 18:00 - Composition, terms of reference and work programme of the Working Group on Monitoring and Assessment.

The acting Chair of the Working Group on Monitoring and Assessment will inform about progress in the implementation of the work in preparation of the first meeting of the group scheduled for late January 2016.

The meeting is requested to consider the Note by the (interim) Secretariat on

the Working Group on Monitoring and Assessment (TC/COP6/...), and agree on para. 14 of the Ministerial Statement.

Wednesday, 11 November 2015

10:00 – 11:30 - Stakeholder involvement, status CEIC and SOE preparations

The Russian Federation / (interim) Secretariat will inform and introduce the report and recommendations of the Stakeholders' Meeting, Astrakhan, 12 – 13 August 2015 (TC/COP6/...). The meeting is requested to consider the report and recommendations and agree on paras. 11 and 12 of the Ministerial Statement.

COP5 welcomed the progress and initiation of the second phase of the CEIC. The Preparatory Committee meeting for COP6, at its first meeting, November 2014, reviewed and endorsed the proposal for the second phase and at its second meeting, June 2015, requested Azerbaijan to assist in trying to speed up the release of the grant by BP through a contract between BP and GRID-Arendal, supervised by the (interim) Secretariat, applying the scheme used for the grant for phase I. The meeting may emphasize the need for the project to become operational as soon as possible and against that background consider and agree on para. 15 of the Ministerial Statement.

The meeting will be informed by the Secretariat/GRID-Arendal of the status of preparation of the second State of the Caspian Sea Environment Report and against that background is requested to consider and agree on para. 16 of the Ministerial Statement.

11:30 – 12:00 - *Coffee break*

12:00 – 13:00 - Programme of Work, Terms of Reference and Budget of the Trust Fund

The meeting is requested to consider and agree on the 2016-2017 Program of Work (TC/COP6/...) and against that background consider and agree on paras. 18 of the Ministerial Statement.

At the first Preparatory Committee meeting (Baku, 24 – 27 November 2014) the Representatives of the Contracting Parties reached agreement on the Terms of Reference of the Trust Fund for the Tehran Convention. Following a lengthy review process UNEP also agreed and a budget for 2016–2017 was prepared. The agreed Terms of Reference and the proposed budget are contained in the Note by the interim Secretariat on the Trust Fund (TC/COP6/...).

The meeting is requested to review the proposed budget, and against that background consider and agree to submit the Terms of Reference and budget to COP6 for endorsement. The meeting may furthermore recommend that pending and subject to endorsement by COP6, the Executive Director of UNEP establishes the Trust Fund and makes it operational by 1 January 2016, in order to enable the necessary commitments for the implementation of the Program of Work.

Against that background the meeting may consider, amend and agree on para. 2 of the Ministerial Statement.

The meeting may furthermore consider and agree on paras. 18, 19 and 20 of the Ministerial Statement.

13:00 - 14:30 - *Lunch break*

14:30 - 16:00 - Review of the draft Ministerial Statement and Decisions

The meeting is requested to review and agree or confirm agreement on the Ministerial Statement (TC/COP6/...), as well as decide on the dates of COP6.

16:00 – 16:30 - *Coffee break*

16:30 – 17:30 - *Continued:* Review of the draft Ministerial Statement and Decisions

17:30 – 18:00 - Wrap-up and closure of the meeting